

Virtual Polling Process: SaMS Steering Committee Virtual Meeting

Background

Throughout the SaMS development, we have used the same polling convention. That will not change for this meeting and is summarized for your reference below. However, because the meeting is in a virtual format, instead of using cards to cast your vote, we will use Google Forms to conduct the polls.

SaMS Polling Convention

We will continue to use the SaMS polling convention to measure consensus on topics proposed for polling. When a poll is raised, Steering Committee members will vote with one of the following three options:

- “I am/We are in support of it”
- “I/We can live with it”
- “I/We cannot live with it”

Consensus is reached when all votes are “in support” and/or “can live with it.” Since the goal is to reach consensus, if any “cannot live with it” votes are cast, a reason must also be provided so that we can work to resolve the concern.

SaMS Virtual Polling Process

We will use Google Forms to conduct the polls in our virtual meeting. The virtual meeting will be on GoToMeeting, and we will use the chat box in that virtual meeting platform to initiate each poll. After the polling question is articulated during the meeting, the process will be as follows:

1. Steering Committee members will click on the link in the chat and go to the window it opens.
2. The multiple choice poll in Google Forms will come up, and Steering Committee members will indicate their level of support for the poll question using the SaMS polling convention.
3. All Steering Committee members must vote on every poll and must only vote once.
4. For any “cannot live with it” votes, the reason for this vote must be entered into the GoToMeeting chat so that it is recorded and we can work to resolve the concern.
5. The results of the poll will be displayed through the GoToMeeting platform.
6. Once all votes have been cast and the results are finalized, if there are no “cannot live with it” votes, Steering Committee members who voted “can live with it” are encouraged to enter their reasons into the chat box for the record.