

**DEQ Application Package Check Sheet for
General VPDES Permit for Discharges of Stormwater from Construction Activities**

Projects with DEQ approved Annual Standards and Specifications

Instructions: In order to obtain coverage under the General VPDES Permit for Discharges of Stormwater from Construction Activities (i.e., the Construction General Permit), the items listed below should be submitted to the Department of Environmental Quality (DEQ) Central Office at the following address:

Via Postal Mail:

Department of Environmental Quality
Office of Stormwater Management
P.O. Box 1105
Richmond, VA 23218

Via UPS, Fed Ex, or other courier service:

Packages sent on or before December 26, 2017
Department of Environmental Quality
Office of Stormwater Management, 10th Floor
629 E. Main Street
Richmond, VA 23219

Packages sent after December 26, 2017:
Department of Environmental Quality
Office of Stormwater Management, 17th Floor
1111 E. Main Street, Suite 1400
Richmond, VA 23219

- Cover letter indicating that the Stormwater Management (SWM) Plan has been prepared, reviewed and approved in accordance with the DEQ-approved Annual Standards and Specifications (1 copy)
- Cover letter indicating that the Erosion and Sediment Control (ESC) Plan has been prepared, reviewed and approved in accordance with the DEQ-approved Annual Standards and Specifications (1 copy)
- Completed Construction General Permit Registration Statement (original signed & dated)
- Annual Standards Entity Information Form (if applicable)

Note: The Construction General Permit fee applicable Permit Fee should **not** be submitted to DEQ at the time of SWM Plan / ESC Plan submittal. DEQ will contact the construction activity operator after SWM Plan / ESC Plan approval to obtain the applicable permit fee. Please include a valid email address on your registration statement so that we may send you an invoice and payment instructions.