

**DEQ Application Package Check Sheet for  
General VPDES Permit for Discharges of Stormwater from Construction Activities**

**Private or Public Projects in localities where DEQ is the VSMP authority OR  
State or Federal Projects not authorized under Annual Standards and Specifications  
Program**

**Instructions:** In order to obtain coverage under the General VPDES Permit for Discharges of Stormwater from Construction Activities (i.e., the Construction General Permit), the items listed below should be submitted to the Department of Environmental Quality (DEQ) [Regional Office](#) that serves the area where the construction activity is located.

- SWM Plan and ESC Plan: one complete full-sized (minimum 24x36) set of construction stormwater and erosion and sediment control plans
- An electronic copy of the SWM and ESC plans
- SWM Plan and ESC Plan supporting calculations, including RRM Spreadsheet water quality, water quantity, and other design calculations
- SWM Plan “Grandfathering” documentation, (if applicable)
- [SWM Plan Review Checklist](#)
- [ESC Plan Review Checklist](#) (when DEQ is approving the plan)
- Draft BMP Maintenance Agreement when appropriate (private and local government projects)
- If nutrient credits are to be used for water quality requirements, a letter of availability and local approval for use (9VAC25-870-69.C.2)
- Completed Construction General Permit Registration Statement (original signed & dated)

**Note:** The Construction General Permit fee should **not** be submitted to DEQ at the time of SWM Plan / ESC Plan submittal. DEQ will contact the construction activity operator after SWM Plan / ESC Plan approval to obtain the applicable permit fee. Please include a valid email address on your registration statement so that we may send you an invoice and payment instructions.