

COMMONWEALTH of VIRGINIA
DEPARTMENT OF ENVIRONMENTAL QUALITY
TRANSFER OF PERMIT and SPECIAL EXCEPTIONS

This form shall function as written notice to the State Water Control Board, including notarized written agreement between the existing permittee and proposed new permittee are requesting to transfer the responsibility, coverage and liability of an active Groundwater Withdrawal Permit or Special Exception from the existing permittee to a new permittee including such responsibility, coverage, or liability, including liability for compliance with the requirements of any enforcement activities related to the permitted activity pursuant to Section 62.1-256 of the Ground Water Management Act of 1992 (Chapter 25, Title 62.1 of the Code of Virginia) and the Groundwater Withdrawal Regulations (9VAC25-610-320- et seq.).

Effective \_\_\_\_\_, the undersigned request the transfer of Groundwater Withdrawal Permit/Special Exception

(Date)

Exception \_\_\_\_\_ from \_\_\_\_\_

(Permit/Special Exception Number)

(Existing/Former Owner/Responsible Party Name)

to \_\_\_\_\_ as a result of a transfer of responsibility for

(New Owner Name)

\_\_\_\_\_ that occurred on \_\_\_\_\_

(Property/Business)

(Date of Property Transfer)

Furthermore, \_\_\_\_\_ agrees to accept all responsibility, coverage, and liability

(New Owner/Responsible Party Name)

associated with the Groundwater Withdrawal Permit/Special Exception and its supporting application.

Please print name(s) as they should appear on the amended Groundwater Withdrawal Permit/Special Exception.

OWNER/RESPONSIBLE PARTY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

FACILITY NAME: \_\_\_\_\_

FACILITY ADDRESS: \_\_\_\_\_

Please print the new facility contact person, address, and phone number.

FACILITY CONTACT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: _____	FAX: _____	EMAIL: _____
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**Existing Permittee** (Owner/Trustee/Responsible Party Signature)

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Commonwealth of Virginia, City/County of \_\_\_\_\_

The foregoing document was signed and acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

by \_\_\_\_\_ who is \_\_\_\_\_

of \_\_\_\_\_, on behalf of \_\_\_\_\_.

Notary Public \_\_\_\_\_,

Notary seal:

\_\_\_\_\_  
Registration No.

My commission expires: \_\_\_\_\_

**New Permittee** (Owner/Responsible Party Signature)

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Commonwealth of Virginia, City/County of \_\_\_\_\_

The foregoing document was signed and acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

by \_\_\_\_\_ who is \_\_\_\_\_

of \_\_\_\_\_, on behalf of \_\_\_\_\_.

Notary Public \_\_\_\_\_,

Notary seal:

\_\_\_\_\_  
Registration No.

My commission expires: \_\_\_\_\_