

Section D - Brief Project Description and Statement of Need

Please include a description of project, giving detailed information on the type of practice, drainage area, any existing practices, etc. Describe the need for the proposed project. Needs should be in areas of restoring, protecting, or preventing pollution in State waters. Reference and attach all pertinent documentation, i.e. letters of noncompliance from regulatory agencies, consent or special orders, documentation of public health concerns, etc. Attach additional pages if necessary.

Project Name:

Section E - Demonstration of any Extraordinary Need

Describe any extraordinary trends and/or conditions such as reduction or loss in tax base and/or revenues, high utility cost, etc, which should be taken into consideration. Attach additional pages if necessary.

Section F - Readiness to Proceed/Anticipated Schedule

Project Status		Anticipated Schedule	
			Date
Status of Design			
Status of Final Plans and Specifications			
Submittal of Final Plans			
Plans and Specs Approved (DEQ)			
Advertise for Bids			
Award Contracts			
Estimated Construction Time (in months)			

Section G - Budget Information

Administration Expenses	\$	Construction	\$
Land, Right-of-Way	\$	Other	\$
Arch/Engineering Basic Fees	\$	Contingencies	\$
Project Inspection Fees	\$	Total:	\$

Section H - Financial Data

Average Monthly Charge per Household:	Average Residential Connection Fees:
Number of Residential Sewer Connections:	Date of Last Rate Increase:
Details of Rate Increase:	
Annual Operation, Maintenance, & Replacement Cost (O, M, & R) for Proposed Facilities	
Labor \$	Miscellaneous Expenses \$
Utilities \$	Equipment Replacement \$
Materials \$	Other \$
Total O, M, & R Cost for Proposed Facilities \$	
Estimated Total Annual Facilities Costs (Sewer Facilities Only)	
Existing + Proposed Sewer Facilities Only - Do Not Include Water Operation Costs	
Annual O, M, & R Costs for Existing Facilities: \$	
Existing Annual Debt Service: \$	
O, M, & R for Proposed Facilities (from above): \$	
Total Estimated Annual Facilities Cost: \$	
Sources of Revenue as a Percentage of Total Annual Sewer Revenue	
Residential Share %	Non-Residential Share %

Section I - Green Project Reserve funding

For all projects requesting consideration for Green Project Reserve project funding, include a description of how the project relates to water efficiency/reuse, energy efficiency, green infrastructure, and/or environmental innovation. Attach additional pages if necessary.

Section J - Municipality Information

Has the loan applicant adopted a dedicated source of revenue to implement a stormwater control program in accordance with §15.2-2114? If so, attach program documentation.
 Is the loan applicant subject to an MS4 discharge permit in accordance with §10.1-603.2.2?
 Has the loan applicant adopted a stormwater management program in accordance with Article 1.1 (§10.1-603.1 et seq) of Chapter 6 of Title 10.1?

Section K - Assurances and Certifications

The undersigned representative of the applicant certifies that the information contained herein and the attached statements and exhibits are true, correct, and complete to the best of their knowledge and belief. The undersigned also agrees to clarify or supplement information pertaining to this application upon request.

Chief Administrative Officer of Applicant

Name _____
 Title _____
 Signature _____ Date _____

Section L - Requested Attachments

- I. If applicant is not current VRA borrower, submit 5 years of current audited financial statements (2015-2019) or refer to website where available.
- II. Submit two copies of the current year budget
- III. Submit current Capital Improvement Plan or provide estimated cost and description of additional planned projects.
- IV. Submit current rate schedule for water and sewer rates
- V. Submit listing of 10 largest users of sewer system and water system