

Coastal Policy Team – Sept 29, 2015

Virginia CZM Program Grant Recipient Requirements Update

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Progress Report Form

The second thing I wanted to quickly touch on is the difference in the Progress Report form from what it used to look like. Since CZM's Performance Measures to NOAA have changed, we no longer need to collect information on the Education and Coordination events and Stakeholders. We only have to collect information on the Training events that you all held. Therefore, on the back of the Progress Report form, we will only be needing the Training events held in that time period covered. And on the back, if you report leveraged funds, please tell how you obtained those leveraged funds as well as how much was leveraged.

Proposal Template

A couple of items regarding filling out the Proposal Template:

- Please use the most up-to-date proposal template that I send to you in January or February.
- Please include the zip+4 and the DUNS number so that I can use this for the FFATA (Federal Funding Accountability and Transparency Act)
- Send in your Indirect Cost Rate Agreement (this can be a PDF) and put the Indirect Cost rate in the Budget Template
- Delete unnecessary worksheets in the Budget Template section of your proposal
- Please save the document as a Word file, not a PDF so we can easily make changes to it, if necessary.