

Course Costs:

Cost will be \$235 per class and students will have six months to complete the course.

Refunds:

You'll receive prompt telephone notification of course changes and/or cancellations. Please make sure Northern Virginia Community College has **up-to-date contact information for you**. If the College cancels a course, you'll automatically receive a full refund. If you want to **change** courses or transfer to another section, you must call the WD office handling the course a minimum of 4 days before the start date of the first class session. To **cancel a course enrollment** and **receive a full refund**, you must notify the Workforce Development Office at Northern Virginia Community College in **writing** at least 4 business days prior to the first scheduled class session. Written requests should be e-mailed to chill@nvcc.edu. A refund check will be sent to your mailing address within 2 - 4 weeks.

DEQ Contact Information:

Wayne Staples
Phone (804) 698 – 4106
Email: Wayne.Staples@deq.virginia.gov

Jason Spicer
Phone (804) 698 – 4143
Email: Jason.Spicer@deq.virginia.gov

NOVA Contact Information:

If you have questions about the program or suggestions for additional courses please call Dr. Lisa O'Quinn at 703-323-3164 or email her at loquinn@nvcc.edu

NOVA Help Desk Number to call to resolve Computer BlackBoard Issues

703-426-4141

Math Tutoring Centers at Northern Virginia Community College:

Alexandria 703-845-6151
Annandale 703-323-3139
Loudoun 703-450-2644
Manassas 703-257-6699
Woodbridge: 703-878-5657



**Northern Virginia
Community College**
Workforce Development Division

Online

Licensure Review Wastewater Operator Training Programs



**Operator Training Program
Water Division
Department of Environmental Quality
PO Box 1105
Richmond Virginia 23218**

License Review Classes:

Northern Virginia Community College (NOVA) in cooperation with the Virginia Department of Environmental Quality (DEQ) is pleased to offer the Basic and Advanced Wastewater Licensure Review courses to assist wastewater treatment plant operators and trainees to prepare for wastewater licensure examinations. The on-line courses offered through Blackboard include the same material as the DEQ classroom versions but they have the advantage of allowing participants to complete the courses within a period of 6 months at their own pace. The basic licensure review course reviews the knowledge and skills associated with requirements for a Class III or Class IV wastewater operator's license and the advanced course addresses knowledge and skills associated with requirements for a Class I or Class II wastewater operator's license. Like the classroom versions, the on-line courses assume participants are qualified to sit for Virginia Classes I, II, III or IV wastewater licenses.

Course Approval:

The two wastewater courses listed in this announcement are conducted using course materials prepared by the DEQ Operator Training Program and have been approved by the State Board for Waterworks and Wastewater Works Operators and On-site Sewage System Professionals for use as substitution for required operating experience as permitted by Board regulations.

Course Textbooks:

For the basic wastewater course students will need to purchase "Basic Wastewater Licensure Review Vol. I and II" (Fifth Edition) and "The Basic Wastewater Licensure Review Question Workbook" (Fifth Edition).

For the advanced wastewater Class students will need to purchase "Advanced Wastewater Licensure Review Vol. II" (Fifth Edition) and "Advanced Wastewater Licensure Review Vol. II Review Question Workbook" (Fifth Edition).

These textbooks are sold in individual sets for \$14.88 each and may be purchased at the NOVA Alexandria Campus Bookstore. You can call the Alexandria Bookstore at 703-671-0043 or email them at ASM650@hncollege.com to request that books be shipped to you.

The Basic and Advanced Wastewater Licensure Review manuals can also be purchased directly from the Department of Environmental Quality.

Course Instructor: Course material includes narrated versions of the presentations used in the classroom program, practice problems, exercises, quizzes and exams. The instructor for the on-line program will be Jack Vanderland, former director of the Department of Environmental Quality Office of Operator Training.

Mr. Vanderland may be reached via email at jvanderland@nvcc.edu

Instructions for Applying for Admission to the College:

Students should complete a Virginia Community College System (VCCS) application at: <http://www.nvcc.edu/novaconnect/student/hdi-apply.htm>. (Click on the button to apply for admission to NOVA) and make sure to select non-credit classes. Once you have applied the system will generate a student ID number. If you have questions about the admissions process, please call Student Services at 703-323-3400.

Course Registration:

After you have your student ID number you are eligible to register for the class at this website <http://www.nvcc.edu/wdce/alexandria/specialized/wastewater.asp>. The Basic Licensure Review course code is WAST1901 and the Advanced Licensure Review course code is WAST1902.

For Credit Card payments (Visa, Master Card and American Express only):

Once you have completed the registration form online, please click "submit registration" and it will prompt you to enter your credit card information.

For Cash or Check Payments:

- If you live in the Northern Virginia region you can register in person at the
- Workforce Development Office, located in the Annandale Campus Office of
- Workforce Development
Room CE 202, Monday –Thursday: 8:30 a.m. – 7:45 p.m.; Fridays: 8:30 a.m. – 4:45 p.m.
- Or you may mail your registration form and check to:
Workforce Development
Alexandria Campus, AA 230
3001 N Beauregard Street
Alexandria, VA 22311

For registration or payment questions call Yookie Lee (703-323-3178).