

APPENDIX 6

Guidance for EIR Proponent Agencies
Concerning Architectural and Archeological Resources

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In order for the Department of Historic Resources (DHR) to effectively review and comment on how proposed undertakings may impact significant historic, architectural, landscape, and archaeological resources listed in or eligible for the Virginia Landmark Register, and to fulfill its responsibility under the Environmental Impact Report law (§ 10.1-1188 *Code of Virginia*), DHR requires the following information.

- The construction limits of the project area clearly marked on a USGS topographical map; and
- An Area of Potential Effects (APE), for direct and indirect impacts clearly delineated on a USGS topographical map and/or aerial map. An APE for direct impacts typically encompasses the construction limits of the project or the parcel on which construction will take place (typically the “project area”). A second APE for indirect impacts is the maximum geographic area where the project could have an impact on the setting of surrounding properties. The APE for indirect impacts factors in the viewshed of the project to all surrounding properties, as well as any secondary impacts such as noise, vibration, and reasonably foreseeable consequences. Please carefully consider the boundaries of the APEs and include a written narrative justifying your boundaries, a ½-mile radius is typically not appropriate for most projects.
- A completed Data Sharing System (DSS) archives search within your APE for indirect impacts. The results of the search will include a USGS topographical map showing the boundaries of both your APEs and the location of known architectural and archaeological resources. An archives search may be completed in person at DHR’s Richmond Office, through DHR’s fee-based on-line system or by DHR Archives staff for a fee. For more information on how to request an archive search please reference the DHR website at http://www.dhr.virginia.gov/archives/archiv_searches.htm.
- Color photographs no smaller than 4 X 6 of the project area and its surrounding APE for indirect impacts. Please be sure to include photographs of any buildings or structures over fifty years old located in the APE for indirect impacts and accurately identify the location and direction in which the photograph was taken.
- Construction plans including, at a minimum, a site plan, architectural elevations, and any available renderings.
- Description of how the project will directly and indirectly impact historic, architectural and/or archaeological resources listed in or eligible for the Virginia Landmarks Register that are located in the APEs.

It is suggested that the applicant or its agent initiate consultation as early as possible with DHR while preparing the EIR to allow time for the completion of any recommended studies prior to finalizing the document for submission to DEQ. Early consultation may avoid unnecessary project delays. Please note that any archaeological studies conducted on state-controlled land must be permitted by DHR. The permit application can be found at http://www.dhr.virginia.gov/pdf_files/StateLandsApp.PDF.

For additional guidance on what to submit to DHR for review or additional questions about DHR's role in the EIR review process, please refer to DHR's website at www.dhr.virginia.gov/review/orcCoVPrjRev.html or contact Mr. Roger Kirchen, Archeologist, Office of Review and Compliance at (804) 482-6091 or via email at Roger.Kirchen@dhr.virginia.gov .