



# Virginia On-Road Emissions Program

## Application for Financial Assistance for Vehicle Emissions Related Repairs



**To prevent delays in processing, please read this entire form first, including the information and instructions on the back of this form. You must provide all required information, including your Social Security Number. This application and all supporting documentation must be received or postmarked within sixty (60) days of the date of the "Confirmation Test" (the emissions inspection that is required by the Notice of Violation of Exhaust Emissions Standards for Remote Sensing).**

Full Name: \_\_\_\_\_  
(Last) (First) (Middle)

Address: \_\_\_\_\_  
(Street) (Apt. #)

\_\_\_\_\_ (City) (State) (Zip Code + 4 if known)

Your Social Security Number\*: \_\_\_\_\_

\*This information is required by Section 2.2-803 of the Code of Virginia and Internal Revenue Service requirements. Payments may not be made without this information.

Daytime phone number where you may be contacted: \_\_\_\_ ( \_\_\_\_ ) \_\_\_\_\_

Total verifiable annual family household income: \$ \_\_\_\_\_

Total number of verifiable family household members living with applicant: \_\_\_\_\_

Note: The total of your family's annual household income must be at or less than 133% of the Federal Poverty Guidelines to qualify for repair assistance (see back page).

**Vehicle Information** (for failed vehicle)

Year: \_\_\_\_\_ Vehicle Identification Number: \_\_\_\_\_

Make: \_\_\_\_\_ Va. License Plate Number: \_\_\_\_\_

Model: \_\_\_\_\_ Certified Emissions Related Repair Costs: \$ \_\_\_\_\_

**I affirm under penalty of law that the information provided by me on this application, including all related documents and attachments, is true and correct to the best of my knowledge and understanding.**

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**DO NOT WRITE BELOW LINE-----OFFICE USE ONLY**

Date Form Received: \_\_\_\_\_

Approved/Denied:  Approved  Denied

Application Reviewed by: \_\_\_\_\_

Amount Approved: \$ \_\_\_\_\_

Approved by: \_\_\_\_\_

Date Forwarded to Finance: \_\_\_\_\_

## INSTRUCTIONS AND INFORMATION for REPAIR ASSISTANCE

Financial assistance for emissions related repairs may be available for qualified owners of vehicles that have failed a Confirmation Test due to a determination by remote sensing equipment that your vehicle exceeds remote sensing limits and you have received a Notice of Violation. Repair assistance is subject to available funds – it is not guaranteed.

To apply for partial reimbursement of emissions related repair costs, you must be the registered vehicle owner, and you must submit the following:

- This original application with your signature, and with all required information provided;
- A copy of the “Pass” or “Waiver” inspection report after the repairs were done;
- A copy of your current Virginia Drivers License (picture side only);
- A copy of the vehicle’s current Virginia registration card (address and owner information side only);
- A copy of the current Virginia state safety inspection receipt (pink copy);
- A copy of all related repair receipts;
- A copy of all completed and signed Emissions Repair Data Forms for the emissions related repairs (these forms are provided by the inspection station at the time of the emissions inspection failure).
- Minimum benefit payout is \$25; therefore emissions related repairs must total \$125 or more.

Important: Repairs must have been performed (or supervised/approved) by a Virginia Certified Emissions Repair Technician at a Virginia Certified Emissions Repair Facility, and you must have paid for the repairs. The vehicle must also have a “pass” or “waiver” inspection report from the repairs. The actual amount of assistance will be 50% of the amount paid for Certified emissions related repairs, subject to a minimum \$100 co-pay. The maximum amount of repair assistance is also limited to 50% of the current waiver amount, and subject to a \$25.00 minimum. Example: Repair costs of \$500 x 50% = \$250. The \$100 co-pay will have been met in this case and the benefit amount is less than the maximum and more than the minimum, so \$250 is the amount to be paid.

The need for specific repairs and the accuracy of all supporting documents will be verified. Repairs to components that have been tampered and/or vehicle problems that prevent the vehicle from being tested are not eligible for reimbursement.

Your Social Security Number is required in order to receive any payments from the state. No payments may be made without this information.

### Mail or deliver this application and all supporting documentation to:

Virginia Department of Environmental Quality  
 Mobile Source Operations Section, ORE Program  
 13901 Crown Court  
 Woodbridge, Va. 22193-1453  
 Hours of Operation: M-F 8:00 a.m. – 4:30 p.m.  
 Closed on State Holidays

For information about this application, please call (703) 583-3900, or toll free in Virginia 1-800-275-3844.

Guideline to Determine Eligibility for Repair Assistance:

Use **Column 2** to determine your eligibility.

1 If the size of your family’s household is:	2 The total annual verifiable family household income may not be more than:	Use Column 2	These are the 2013 <u>Federal</u> Poverty Guidelines for the 48 Contiguous States and D.C.
1	\$15,282	← ←	\$11,490
2	20,628	To Determine Your Eligibility	15,510
3	25,975		19,530
4	31,322	Information ONLY → Do Not Use These Amounts	23,550
5	36,668		27,570
6	42,015		31,590
7	47,361		35,610
8	52,708		39,630
For each additional person over 8, add	5,347		