



COMMONWEALTH of VIRGINIA

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March 4, 2013

ADDENDUM NO. 1 TO ALL OFFERORS:

| | |
|------------------------------------|--|
| Reference – Request for Proposals: | RFP #13-01-LR |
| Commodity: | Vehicle Emissions Inspection & Maintenance Program – Program Coordinator Services |
| Dated: | February 8, 2013 |
| For Delivery To: | Department of Environmental Quality |
| ** Proposal Due: | March 22, 2013 at 2:00 p.m. |
| Pre-proposal Conference: | February 21, 2013 at 10:00 a.m. |

1) **Reference Section III.B. Supply New Vehicle Inspection Database (VID) System and Communications Manager, Page 8:**

Is revised as follows:

“The Offeror shall describe their system development methodology and shall provide a Project Implementation Plan and a **preliminary** Project Timeline. This includes a description of how the project will progress and specific system documentation deliverables and examples, where appropriate. **The Offeror** shall also provide a Data Conversion Plan and a System Migration Plan, both of which will be subject to DEQ approval **after contract award.**”

2) **Reference Section III.B.1. VID Application Hardware, Page 8:**

Add the following:

“Co-location sites on property not owned by the Program Coordinator are acceptable.”

3) **Reference Section III.C.4. Printer, Page 16:**

Is revised as follows:

“Printer capable of reproducing the Vehicle Inspection Report including barcode, department logo and Air Check Virginia logo, with a minimum input paper tray capacity for 150 sheets of 8.5” x 11” 20 lb. bond paper.”

4) **Reference Section III.C.5. Dynamometer Control, Page 16:**

Add Attachment M – Stations List with Analyzer Make and Model

5) Reference Section III.C.5. Dynamometer Control, Page 16:

Is revised as follows:

“Alternatively, the Program Coordinator may supply at no cost to the inspection station a **safe and functional** dynamometer for which firmware/software will be provided. The Program Coordinator shall demonstrate that the dynamometer interface firmware/software has been component certified by BAR for **at least one dynamometer model currently in use in Virginia**. The Program Coordinator shall provide documentation and certify that the dynamometer loads will be in accordance with EPA ASM specifications.

The inspection station must supply a safe and fully functional dynamometer at the time the new NVAS-2 workstation is successfully integrated with the dynamometer. This includes all dynamometer components not supplied by the Program Coordinator. The Program Coordinator is not responsible for any dynamometer maintenance before the time of NVAS-2 workstation integration. The Program Coordinator is responsible for maintaining and repairing non-hardware dynamometer components.”

6) Reference Section III.C.7. OBD-II Scan Tool, Page 17:

Is revised as follows:

Paragraph 1

“NVAS-2 workstations shall be equipped with a standard SAE J1978 OBD-II diagnostic link connector (DLC) and communications hardware and software to allow OBD-related information to be downloaded from the on-board computer for applicable vehicles as well as determining battery voltage through the DLC. At a minimum, the equipment design and operation must meet all Federal requirements (contained in 40 CFR 85.2207-2231) and recommended SAE practices (J1962, J1978, and J1979 as applicable) for OBD-II system inspections. **The OBD-II scan tool may be self-powered or may receive voltage from the data link connector on the vehicle to operate. The vehicle will be rejected from testing if there is inadequate voltage at DLC pin #16.** The Offeror shall specify the manufacturer of the OBD-II scan tool and the Program Coordinator shall demonstrate that the scan tool has obtained component certification from the California Bureau of Automotive Repair (BAR). The Program Coordinator shall certify that all OBD-II scan tools employed in Virginia are functionally identical to the BAR certified model.

Paragraph 4

“The wired OBD-II scan tool shall have a cable from the workstation to the DLC connector that is **no longer than 5 meters in length**. For better durability, DEQ prefers the OBD-II communications hardware be located at the workstation cabinet and not be part of the cable assembly. The Offeror may propose alternative configurations for the wired OBD-II scan tool if they can demonstrate their cable/hardware assembly is durable in a shop environment.”

7) Reference Section III.C.11. NVAS-2 Software Security, Page 19:

Add the following:

“Sites without external links may not be available. Offerors wishing to provide additional web services must describe their security solutions.”

8) Reference Section III.D. Provide NVAS-2 Equipment Maintenance, Page 20:

Is revised as follows:

“The Program Coordinator shall provide on-going maintenance for all equipment, including calibration gases, filters and other consumables (not including printer paper, **toner cartridges, and probe tips**) needed to perform the emission tests in this RFP including the controls for the dynamometer used to perform ASM testing; and including optional wireless OBD-II scan tools and bar code readers supplied by the Program Coordinator. **The**

calibration gases, NO and/or O2 cells, and filters shall be provided to the stations by the Program Coordinator as part of the fee paid for the yearly lease agreement.”

9) Reference Section III.J. NVAS-2 Equipment Contract, Page 32:

Is revised as follows:

“The Program Coordinator shall enter into a contract with any willing owner of an inspection station fully permitted by DEQ no earlier than July 1, 2013 that possesses a fully functional and available dynamometer model currently certified by DEQ to supply the NVAS-2 workstation and associated hardware, firmware and software as specified in this RFP.”

10) Reference Section IV.A.2.e. Proposal Preparation, Page 36:

Delete the following:

“Proposals shall not exceed a total of 150 pages.”

11) Reference Section IV.B. Specific Proposal Instructions, Page 37:

Add the following statement (Offeror must mark “Yes” or “No” on this form). If the answer is “No”, Offeror shall submit an explanation with their proposal:

Does your Firm accept Section III, the “Statement of Needs” (and does your Firm’s proposal comply with the mandatory requirements specified in Section III, the “Statement of Needs”), Section VIII, the “GENERAL TERMS AND CONDITIONS”, Section IX, the “SPECIAL TERMS AND CONDITIONS,” and Section X, the “ADDITIONAL TERMS AND CONDITIONS SPECIFIC TO INFORMATION TECHNOLOGY PURCHASES” as presented in the RFP?

Yes _____ No _____

If “No,” identify the specific section of the RFP and the reason for non-compliance.

12) Reference Section V. Evaluation and Award Criteria, Page 38:

Add the following formula used to calculate point value for an Offeror’s Price:

$$\frac{\text{Lowest Price Offered}}{\text{Price of Offer being Evaluated}} = \frac{\% \text{ Factor}}{\text{Points}} \times \frac{\text{Maximum Available}}{\text{Points}} = \frac{\text{Points}}{\text{Assigned}}$$

The lowest price shall be scored the maximum number of evaluation points for price. The lowest price is then divided by each of the higher Offeror’s proposed price in turn. The quotient is then multiplied by the points assigned for price to determine the evaluation points to be assigned to each higher price proposal.

Add the following formula used to calculate point value for a non-DMBE certified Offeror’s Small Business Subcontracting Plan:

$$\frac{\text{Offeror’s proposed use of DMBE certified small businesses as subcontractors (\$ Amount)}}{\text{Offeror’s Price}} = \frac{\% \text{ Factor}}{\text{Points}} \times \frac{\text{Available}}{\text{Points}} = \frac{\text{Points}}{\text{Assigned}}$$

The Offeror’s proposed subcontractor use of DMBE certified small businesses is divided by the Offeror’s total proposed price. The quotient is then multiplied by the points assigned for the criterion to determine the evaluation points to be assigned. Note: for purposes of this RFP, the Available Points for non-DMBE certified Offerors are 15 (75% of the points assigned to this evaluation criterion).

13) Reference VI. Reporting and Delivery Instructions, Page 39:

Add the following:

“The final Project Plan will be subject to mutual agreement between DEQ and the Program Coordinator.”

14) Reference VII. Mandatory Preproposal Conference, Page 39:

Add Attachment No. 1 - “Questions Spreadsheet”.

Add Attachment No 2. - “Mandatory Pre-Proposal Conference Sign-Out Sheet” (all firms are represented on both the Sign-In Sheet and Sign-Out Sheet).

15) Reference X.13 Enterprise Standard Repository, Page 66:

Is revised as follows:

“Refer to the following link: <http://www.vita.virginia.gov/library/default.aspx?id=537>”

16) Reference XII. Pricing Schedule:

Add Attachment 3 – “Revised Pricing Schedule”. Use this form to submit pricing with proposal.

17) Reference XIII. Attachments, Page 71:

Add Word versions of PDF documents.

18) Reference Attachment A: NVAS-2 Specification

Add revised Attachment A: NVAS-2 Specification and revised Attachment A – Appendix D: Data File Formats. Delete previous versions.

19) Reference Attachment C: Air Check Virginia and DMV Data:

Add Excel version of Attachment C.

Note: A signed acknowledgement of this addendum must be received at the location indicated on the RFP either prior to the proposal due date and hour or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document also must be signed.

Sincerely,



Laura Roder
Contract Officer
Phone: (804) 698-4196

Name of Firm

Signature/Title

Date

**RFP #13-01-LR – Addendum #1
Attachment #1**

Questions Spreadsheet

Questions Spreadsheet for RFP 13-01-LR - Addendum #1

| # | Page | Section | Question | DEQ Response |
|----|------------|---|--|--|
| 1 | Cover Page | Contract Period | The current contract ends on July 1, 2013. Is the new Program Coordinator expected to be fully implemented by this date? Is the Commonwealth planning to extend the current SGS contract? If so, how much time is the Commonwealth planning to allow for the transition period? If an extension is granted, will the lost time be added to the new Program Coordinators contract period? | DEQ intends to execute a 6-month transition contract with SGS Testcom. It is expected that the new VID and NVAS-2 equipment will be fully operational by 1/1/14. There will be provisions for extending the transition if necessary. Any lost time will require the contract dates to shift forward to accommodate for a total contract term of 7 years. |
| 2 | 1 | II.A. Federal Requirements | The RFP states that there are currently 509 private certified emissions inspection facilities. However, on Pg.17 of the RFP the total count of dynamometers is 531. Question: Does this mean there are currently 531 workstations in the current network? Please clarify. | There are currently 531 workstations in the current network, some inspection stations currently have more than one workstation. |
| 3 | 7-8 | III.A. Required Experience - 1 and 2. | Please confirm that the Offeror must have had the required experience as a prime contractor and not in a subcontractor role. | It is desirable that an Offeror have prime contractor experience. DEQ will consider a subcontractor role if it is a substantial role. |
| 4 | 8 | III.A. Required Experience - 2 | The offeror must have experience maintaining and supporting at least one state I/M system utilizing a decentralized network. Question – Many I/M programs are not statewide, but consist of multiple counties. Will the Commonwealth accept experience maintaining and supporting decentralized County I/M programs? | Yes, experience in I/M programs that are not statewide including county run programs is acceptable. |
| 5 | 8 | III.B.1 - VID Application Hardware | Pursuant to the following language from the RFP, "The servers proposed by the Offeror shall be located at the Program Coordinator's facilities.", does DEP intend to prohibit use of high quality co-location sites such as those offered by major communication carriers, on property not owned by the program contract? | See Addendum #1, Item #2 |
| 6 | 13 | Section III.B.9.c. Vehicle Information Lookup Table (VLT) | Please provide technical information on "Dynam" and "DEFPARM." | See Attachment 1 - Appendix D |
| 7 | 13 | III.B.9.d - Confidential Emissions Testing Solutions (CEIS) | How many CEISs exist currently? | Two |
| 8 | 13 | III.B.9.d - Confidential Emissions Testing Solutions (CEIS) | How many fleet stations are expected to be operational as CEISs within the contract period? | It is anticipated there will be fewer than 5 CEIS. |
| 9 | 13 | III.B.9.d - Confidential Emissions Testing Solutions (CEIS) | Are there any special security clearances required for technicians in order to enter these facilities? | CIA requires a SSN and advance appointment. FBI requires a security background check after the first visit. |
| 10 | 14 | III.C. - Supply New NVAS-2 Equipment | Specifies that if the dynamometer does not pass warm-up procedures, NVAS-2 should be locked out. Would DEQ consider changing this requirement to only locking out ASM Tests? Service and repair of the dynamometer could be an extended duration due to the availability of dynamometer parts in the future. | VA regulations require that a station must be able to test any vehicle in the I/M program. |
| 11 | 15 | III.C.1. Computer Workstation - 9. | Workstation shall include dial-up modem, internal WiFi connectivity, and LAN/internet card and USB port(s) to support high speed internet connections. Question: Will each workstation be required to have all the connections as stated above? Or will the Program Coordinator be allowed to provide the connection component as required by each station? | The Program Coordinator may provide the connection component as required by each station. However, if a station chooses to upgrade from a dial-up modem to wi-fi connectivity, the Program Coordinator shall provide an upgrade to enable the applicable connection component. |
| 12 | 16 | III.C.4. Printer | Supply of New NVAS-2 Equipment, 4. Printer, minimum input paper tray capacity for 150 sheets of 8.5" X 11.5" Should this read 8.5 X 11? | See Addendum #1, Item #3 |
| 13 | 16 | III.C.4. Printer | The printer tray capacity is specified as a minimum of 150 sheets of 8.5" x 11.5" 20 lb. bond paper. Is this simply a typo? Should the paper dimensions be 8.5" x 11"? | See Addendum #1, Item #3 |
| 14 | 16 | III.C.5. Dynamometer Control | Will DEQ provide a list of stations and what Dynamometer Manufacturer they have? | See Addendum #1, Item #4 |

| # | Page | Section | Question | DEQ Response |
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| 15 | 16 | III.C.5. Dynamometer Control | If a Dynamometer is not functioning due to reasons beyond the Program Coordinator's control, will the station be allowed to conduct OBD-only inspections while the Dynamometer is being repaired? | VA regulations require that a station must be able to test any vehicle in the I/M program. |
| 16 | 16 | III.C.5. Dynamometer Control | The RFP requires "Dyne interface firmware/software has been component certified by BAR". Currently no vendor has a dyne interface that is component certified by BAR for all five dynamometer models currently in use in Virginia. Would the state consider revising this requirement to read, "Dyne interface firmware/software has been component certified by BAR for at least one dynamometer model currently in use in Virginia. The Program Coordinator shall provide documentation that the dynamometer loads will be in accordance with EPA ASM specifications."? | See Addendum #1, Item #5 |
| | | | If any of the following conditions prevail, would the Program Coordinator be prevented from offering a replacement dynamometer at reasonable cost to a test center? 1. Shop owner is unable to bring an existing dynamometer to acceptable condition prior to implementation of the new program. 2. Shop owner prefers to replace the existing dynamometer for any reason. 3. Neither BAR Component Certification for the interface Firmware/Software or documentation that dynamometer loads are in accordance with EPA ASM Specification, can be reasonably obtained. 4. Replacement parts for essential maintenance of the dynamometer are not available. 5. Other adverse conditions, acceptable to DEQ, that make use of an existing dynamometer impractical. | See Addendum #1, Item #5 for changes to RFP. Specific responses to each item are below: 1. The inspection stations are required to provide a safe and functional dynamometer. 2. An inspection station may choose to purchase any qualified dynamometer. 3. The Program Coordinator shall provide documentation that the dynamometer loads will be in accordance with EPA ASM specifications. The inspection stations are required to provide a safe and functional dynamometer. 4. The inspection stations are required to provide a safe and functional dynamometer. This includes all dynamometer components not supplied by the Program Coordinator. 5. The inspection stations are required to provide a safe and functional dynamometer. |
| 17 | 16 | III.C.5. Dynamometer Control | Would the commonwealth provide exact model #'s for each of the 5 dynamometers currently in use? | See Addendum #1, Item #4 |
| 18 | 16 | III.C.5. Dynamometer Control | The RFP states the OBD-II scan tool shall be self-powered. Can this power come from the workstation through the cable to the tool? Additionally, does this requirement apply to a wireless OBD-II scan tool? We believe the scan tool should be able to use vehicle power, and adding 'self-powering' capability (presumably on board batteries) will create cost (recharging circuitry) and/or a LOT of battery use/waste. | See Addendum #1, Item #6, Paragraph 1 and Addendum #1, Item #18. The power may come from the workstation through the cable to the tool, but the vehicle will be rejected from testing if there is no voltage at pin #16. The NVAS-2 procedures require that the scan tool not rely on receiving power from the vehicle. The NVAS-2 procedures have been amended to allow the scan tool to receive power from the OBD data link connector pin #16. |
| 19 | 17 | III.C.7. OBD-II Scan Tool | We agree with the preference to locate the OBD interface on the workstation. However, according to ISO 15765-4 specifications, the cable length cannot exceed 5 meters. Is DEQ willing to amend the 25' cable length requirement to meet this specification? | See Addendum #1, Item #6, Paragraph 4 |
| 20 | 17 | III.C.7. OBD-II Scan Tool | In RFP Attachment A NVAS-2 Spec V1.0, it states The Program Coordinator shall offer an optional wireless OBD-II scan tool for OBD-only testing, possibly at an extra cost to the inspection station. Is the wireless OBD-II scan tool to be self powered also? | See Addendum #1, Item #6, Paragraph 1 and Addendum #1, Item #18. The NVAS-2 procedures have been amended to allow the scan tool to receive power from the OBD data link connector pin #16. |
| 21 | 17 | III.C.7. OBD-II Scan Tool | Please confirm the lockout is to be invoked only when the Gas Bench is required for the inspection or from all testing?" | VA regulations require that a station must be able to test any vehicle in the I/M program. |
| 22 | 18 | III.C.8. Workstation Operating Environment Requirements | "However, the NVAS-2 will need to support access to several specific websites without transaction fees, as follows:" Will these sites be provided sans-external links? | See Addendum #1, Item #7 |
| 23 | 19 | III.C.11. NVAS-2 Software Security | | |

| # | Page | Section | Question | DEQ Response |
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| 24 | 20 | III.C.12 - NVAS-2 Software Updates | The text here states that "the Program Coordinator shall provide no more than one software update per year at no additional cost to DEQ..." Could DEQ provide any additional insight into the number of hours or number of changes that would be associated with these annual updates? | It is anticipated that any programming changes would be minimal. |
| 25 | 20 | III.D. Provide NVAS-2 Equipment Maintenance | The Program Coordinator shall provide equipment service or equipment replacement if needed in response to all reported deficiencies, at no cost to the stations, over the course of the contract term. The Program Coordinator shall provide on-going maintenance for all equipment, including calibration gases, filters, and other consumables (not including printer paper) needed to perform emissions tests in this RFP. Question: Does the Commonwealth expect the calibration gases and filters to be provided to the stations as part of the fee paid for the yearly lease agreement by the stations? Please clarify what other consumables are expected to be provided along with the lease agreement? | See Addendum #1, Item #8 |
| 26 | 24 | III.E.2. Provide A User Registration and Compliance Application - b) | Will the offeror or DEQ be responsible for supplying the hardware (printer, stock, etc.) for generating the LEI cards and who will be responsible for distribution? | The Program Coordinator shall be responsible for supplying the hardware (printer, stock, etc.) for generating the LEI cards. DEQ will be responsible for distribution. |
| 27 | 33 | III.K. System Acceptance Testing | In Section K, can DEQ clarify which requirements apply to all software releases and which (if any) apply strictly to the NVAS-2 prototype? | The first paragraph applies to all software releases. The remainder of Section K applies to the NVAS-2 prototype testing. An independent AT contractor is not required for system and software updates after the initial approval. |
| 28 | 33 | III.K. System Acceptance Testing | Is it the expectation of DEQ that the Offerer should name an independent consultant for final acceptance testing in the Offeror's proposal? | No, that is not necessary. DEQ will ultimately have final approval. |
| 29 | 33 | III.K. System Acceptance Testing | What are the criteria that DEQ will use in approving the independent consultant for final acceptance testing? | Experience and references |
| 30 | 33 | III.K. System Acceptance Testing | Does DEQ consider beta testing as being part of system acceptance testing? | Yes |
| 31 | 36 | IV.A.2. Proposal Preparation e. | If the Bidder repeats the text of the requirements (as suggested by DEQ) throughout the response, can Bidders assume a higher page count is acceptable. For example, if the re-stated requirements equate to 20 pages, the total response could then be 170 pages? | See Addendum #1, Item #10 |
| 32 | 36 | IV.A.2. Proposal Preparation e. | We suggest that the State exclude the following items from the 150 page limit: <ul style="list-style-type: none"> • The RFP cover sheet and all addenda acknowledgments • Table of Contents and RFP cross-reference • Executive Summary • Offeror Data Sheet, Complete Attachment J. • Experience in providing the goods/services. • Reference letters. | See Addendum #1, Item #10 |
| 33 | 36 | IV.A.2. Proposal Preparation e. | Is the entire volume of submitted material limited to 150 pages? If not, please clarify what will count against the 150 page requirement (i.e. required attachments, pricing sheets, cover letter, table of contents, executive summary/written narrative statement, company background, company experience, organization charts, Gantt charts, resumes, BAR certification documents, sample test scripts, sample disaster recovery plans, etc.) | See Addendum #1, Item #10 |
| 34 | 36 | IV.A.2. Proposal Preparation e. | It is stated here that "proposals shall not exceed a total of 150 pages." As the Commonwealth considers it helpful that the bidder include the relevant RFP language in its proposal for reference, will you consider increasing the maximum page count to accommodate that desire? Would addendums or attachments count toward the page limit (e.g. resumes)? | See Addendum #1, Item #10 |

| # | Page | Section | Question | DEQ Response |
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| 35 | 38 | IV.B. Specific Proposal Instructions 6. | Does DEQ want the Cost to be segregated from the rest of the technical response? If yes, will it still be considered a portion of the 150 page limit? | See Addendum #1, Item #10. No, the cost shall not be segregated from the technical response. |
| 36 | 38 | V. Evaluation and Award Criteria | Please describe how a bidder would obtain all 20 points for the Small Business Contracting Plan. For example, if a Bidder's spends 40% of their bid amount with Small Business DBBE firms, they would receive 20 points? And likewise, if a Bidder spends 20% of their bid amount, they would receive 10 points? Will a Bidder be able to achieve more than 20 points? | See Addendum #1, Item #12 for the formula used to calculate the points for this criterion. For this RFP, it is not possible to achieve more than 20 points for the Small Business Subcontracting Plan. The maximum number of points a non-DBBE certified vendor can achieve is 15. |
| 37 | 39 | VI. Reporting and Delivery Instructions | Is DEQ expecting detailed plans, Project Plans and Gantt charts with the Proposal or just submit 2 weeks after contract signing. If they need to be part of the Proposal, are they excluded from the 150 page limit? | See Addendum #1, Item #1 (Supply New VLD System & Communications Manager), Item #10 (Proposal Preparation) and Item #12 (Reporting & Delivery Instructions) |
| 38 | 66 | X. Additional Terms and Conditions Specific to Information Technology Purchases - 13. | http://www.vita.virginia.gov%20%09library/default.aspx?id=537 Enterprise Standard Repository link returns "The webpage cannot be found" (2/12/13). Please confirm the link should be https:// | See Addendum #1, Item #15 |
| 39 | 66 | X. Non-Visual Access - .16. | Does this procurement need to meet the non-visual access requirement, or has the head of the using agency determined that it is not required? | DEQ is currently requiring the Non-Visual Access condition. This will be subject to review after proposals are received. |
| 40 | 70 | XII. Pricing Schedule | Is there sales tax on the leases – in other words, is the inspection equipment tax exempt in VA? | The inspection equipment is not tax exempt. The Offeror will have to figure sales tax for these items into the proposal price. |
| 41 | 70 | XII. Pricing Schedule | Will the inspection stations be required to assume all costs for the installation of dial-up, WiFi, and cable internet connections? If not, is this cost considered an additional or required cost as it pertains to the equipment set up? | The inspection stations will assume all costs for the installation of dial-up, wifi, and cable internet connections. |
| 42 | 71 | XIII. Attachments | RFP lists attachment formats as docx, received formats are PDF, please advise that we have the correct files. | See Addendum #1, Item #17 |
| 43 | | Attachment A | There is no mention of gas cap testing in the RFP but there is gas cap data referenced in Attachment "A" Appendix D, cal.dat, vir barcode, cal and EIS tables. Gas cap references are also found in Attachment "A" NVAS-2 spec. V10 DRAFT. So is cap testing part of the NVAS-2 Program and is the Program Coordinator to supply and maintain new gas cap test equipment and adapters? | There will be no gas cap pressure test. The tables in Appendix D contain fields for gas cap because those fields will be used during the transition phase. The presence of a fuel cap is a pre-inspection requirement. |
| 44 | | Attachment C | May we please have Attachment C as an Excel spreadsheet file? | See Addendum #1, Item #19 |
| 45 | | Attachment I | Please confirm that a gas cap tester is the only piece of evaporative test equipment required. | There will be no gas cap pressure test. |
| 46 | | General | Is there a deadline for the installation of new NVAS-2 equipment that the new Program Coordinator will be responsible for installing and servicing? | DEQ intends to execute a 6-month transition contract with sgs testcom. it is expected that the new vid and nvas-2 equipment will be fully operational by 1-1-2014. There will be provisions for extending the transition if necessary. |
| Questions Asked Subsequent to the Pre-Proposal Conference (Not Answered Above) | | | | |
| 47 | 14 | III.C. Supply New NVAS-2 Equipment | Do the Offerors need to supply prices for the optional equipment (i.e. wireless items, peripherals, etc.) with their proposal? | Yes |
| 48 | 15 | III.C.1. Computer Workstation - 9. | Would the Program Coordinator have to provide Wi-Fi at no cost if the station doesn't already have it? Should the workstation be dedicated to both Wi-Fi and dial-up? | Wi-Fi scan tools are an extra cost option for the inspection stations. If a station does not request the Wi-Fi tool at the program start, the PC would still have to offer it as a retrofit, at a price to be stated at the outset. |
| 49 | 16 | III.C.5. Dynamometer Control | What if the dynamometer breaks down after the contract with the station is signed but before the NVAS-2 workstation is delivered? | See Addendum #1, Item #5 |

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| 50 | 16 | III.C.5. Dynamometer Control | Is the Program Coordinator responsible for maintaining and repairing non-hardware dynamometer components? | See Addendum #1, Item #5 |
| 51 | 16 | III.C.5. Dynamometer Control | Can there be an OBD workstation in addition to a dynamometer station? | No |
| 52 | 17 | III.C.7. OBD-II Scan Tool | Can power come from the vehicle battery? | See Addendum #1, Item #18. Power cannot come from the battery, but DEQ will allow power from the OBD link (with changes to Attachment A: NVAS-2 specification). |
| 53 | 20 | III.C.12 - NVAS-2 Software Updates | Are the number of hours that will be required for the annual updates outside of the 2,000 hours indicated on the pricing schedule? | Yes |
| 54 | 20 | III.D. Provide NVAS-2 Equipment Maintenance | Are NO and O2 electrochemical cells (if provided) considered consumables? | Yes |
| 55 | 24 | III.E.2. Provide A User Registration and Compliance Application - b) | Are the LEI cards being processed a central location? Is DEQ dictating that a particular method be used to generate the cards? | Yes, the LEI cards are currently processed at a single location. That will not be a requirement of the Program Coordinator, but DEQ needs to know how the PC plans to generate the cards. |
| 56 | 32 | III.J. NVAS-2 Equipment Contract | Should language be changed to read that the Program Coordinator shall enter into a contract no earlier than July 1, 2013? | See Addendum #1, Item #9 |
| 57 | 32 | III.J. NVAS-2 Equipment Contract | Can you provide clarification on the transition phases? | DEQ is planning on the current VID contractor maintaining all communications with DMV until a new Program Coordinator VID and NVAS-2 equipment are fully functional. Test data must be transferred accordingly as needed. It is up to the Offeror to propose alternatives in their transition plan. |
| 58 | 32 | III.J. NVAS-2 Equipment Contract | Is the 3-day calibration period required for the dynamometer to be considered "fully functional"? | Yes |
| 59 | 33 | III.K. System Acceptance Testing | "The final acceptance testing of the operation of the NVAS-2 to perform the testing functions shall be performed by an independent consultant approved by DEQ and provided by the Program Coordinator. Attachments G and H contain suggested acceptance test procedure scripts that should be followed or enhanced." Do Attachments G and H cover the functions required for the independent consultant? | Attachments G and H are supplied for assistance only and might not be complete in all cases due to changes in the NVAS-2 specification. |
| 60 | 38 | V. Evaluation and Award Criteria | Please explain how the 30 points for "Price" are awarded. For example, is the Offeror with the lowest price awarded the full 30 points and the other Offerors awarded points proportionally? | See Addendum #1, Item #12 |
| 61 | 38 | V. Evaluation and Award Criteria | Can you provide the detail on the evaluation criteria that will be used to score proposals or will they be evaluated as a meets or not meets type criteria? | See Addendum #1, Item #12 for the formulas used to calculate points for Price and the Small Business Subcontracting Plan. The remaining subjective criteria will be assigned a score, which can range anywhere from 0 to the maximum point value for that criterion (a "meets"/"not meets" scoring method is not used). |
| 62 | 70 | XII. Pricing Schedule | Does the 20% tax credit only apply to the inspection stations, and not the Program Coordinator? | Yes, the tax credit only applies to the inspection stations. |

| # | Page | Section | Question | DEQ Response |
|----|------|-----------------------|---|---|
| 63 | 70 | XII. Pricing Schedule | <p>It appears throughout the RFP the Program Coordinator retains a maximum of \$3,500 per year from each inspection station to provide Program services. However, in Section XII - Pricing Schedule, there does not appear to be a place for the fixed amount that the Program Coordinator will charge each station per year. As the Pricing Schedule appears to request prices that will be charged to the DEQ (i.e. VID and Communications Manager, Registration and Compliance Application, etc.) Is the amount charged to stations supposed to be included in one of the line items in the Pricing Schedule? If so, is the Grand Total the amount to be charged per unit, or is this amount to include all 531 units?</p> | <p>See Addendum #1, Item #16. There has been a line item added to the Pricing Schedule for the Program Coordinator to indicate how much will be charged to the inspection stations for each set of NVAS 2 equipment. This is separate from the Grand Total amount and will not be scored.</p> |
| 64 | 43 | Attachment A | <p>Attachment A NVAS-2 Spec states on Page 5: "The NVAS – 2 shall utilize the programming language of "C" or "C++" unless otherwise approved in writing by the DEQ." Will DEQ permit the use of C#, the current Microsoft "C" language for .NET platforms?</p> | <p>Yes. See Addendum #1, Item #18.</p> |

**RFP #13-01-LR – Addendum #1
Attachment #2**

Mandatory Pre-Proposal Conference Sign-Out Sheet



MANDATORY PRE-PROPOSAL CONFERENCE
SIGN-OUT SHEET

RFP#: 13-01-LR

LOCATION: 629 EAST MAIN STREET
Richmond, VA 23219

TITLE: Vehicle Emissions Inspection & Maintenance Program -
Program Coordinator Services

DATE & TIME: Thurs., Feb. 21, 2013 @ 10:00 a.m.

| Name & Title | Applicant/Company Name & Address | Phone # | E-mail Address |
|-------------------|--|--------------|------------------------------|
| Darin Greene, CED | 4414 N. Michigan Ave. Ste. 1111D Chicago IL 60611 | 312-752-6441 | dgreene@applustech.com |
| Jim Valero | Envirotest 1740 Twin Springs Rd. Baltimore MD 21227 | 443-324-1457 | James.Valero@etest.com |
| TOS BERTMAN | Petersen's - 979 East Ave & Hendersonway Dr. 17111 | 717-919-1577 | joseph.bertman@petersens.com |
| KELLY BERTMAN | SEE TESTMAN, Inc 2691 St. Kent 9, North, NY 12020 | 518-312-9680 | kelly.bertman@ssg.com |
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MANDATORY PRE-PROPOSAL CONFERENCE
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Program Coordinator Services

DATE & TIME: Thurs., Feb. 21, 2013 @ 10:00 a.m.

| Name & Title | Company Name & Address | Phone # | E-mail Address |
|---------------------------------------|--------------------------|--------------|-------------------------------|
| Bill DeLaney ^{President} CEO | Worldwide Environmental, | 714-990-0700 | BDeLaney@WEPE-INC.com |
| Lorran Geller CEO | Systech | 959-667-7710 | Lorran.Geller@systech-esp.com |
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MANDATORY PRE-PROPOSAL CONFERENCE
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| Name & Title | Company Name & Address | Phone # | E-mail Address |
|------------------------------|---|-------------------------|--------------------------|
| JENNIFER CHOI OWNER | Express Lane LLC 20176 705 Montross Ct Lbs VA | 571-216-6100 | obd24u@msn.com |
| Troy McOverdue | Bataloic Corporation 44 East Beaver Creek Richmond Hill ONTARIO | 905-943-2190 416-148 | Troy.mcove@bataloic.com |
| Bill DeW EXEC DIR. | 7 Kripes Dr, East Granby, CT | 520 906 1784 | Bill.Dew@SYSTECH-ESR.COM |
| Tom WEBSTER SALES MANAGER | Bosch Automotive Services Solutions 6400 Technology Ave, Baltimore, MD 21144 | 269-544-3609 | Tom.Webster@SIX.com |
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**RFP #13-01-LR – Addendum #1
Attachment #3**

Revised Pricing Schedule

XII. PRICING SCHEDULE:

Offerors shall provide firm fixed prices in the spaces below. All lines must be completed. Additionally, offerors shall provide an itemized price breakdown to support the total costs listed for each line item. Offerors shall also propose a progress payment schedule that links specific deliverables to associated payments.

VID and Communications Manager

Initial 7-year Term of Contract \$ _____
 One 2-year Renewal Period \$ _____
 2,000 Hours of Software Development
 and Technical Assistance during Initial Term \$ _____
 Hourly Rate \$ _____
 Total VID and Communications Manager \$ _____

Registration and Compliance Application

Initial 7-year Term of Contract \$ _____
 One 2-year Renewal Period \$ _____
 Total Registration and Compliance Application \$ _____

Public Interest Data Credits to DEQ

Total assuming full 9 years \$(_____)

GRAND TOTAL \$ _____

Training and Testing Information Requested (but not scored)

Option #1 Training and Testing

Cost for LEI Training and Testing per Applicant \$ _____
 Cost for CRT Training and Testing per Applicant \$ _____

Option #2 Training and Testing

Cost for LEI Training and Testing per Applicant \$ _____
 Cost for CRT Training and Testing per Applicant \$ _____

Note: The Offeror must propose and quote prices for at least one Training and Testing Option, and may propose two or more options. DEQ will evaluate whether it is desirable to continue with the existing training and testing procedures or include them in the Program Coordinator contract.

Other Cost Information Requested (but not scored)

Modifications to Registration and Compliance Application after initial acceptance

Hourly Rate \$ _____

Cost per person for Computer hardware including printers, laptops, mobile (devices including any phones, tablets, wireless 4g datacards, desktop software including Microsoft Office)

Each person \$ _____

Annual cost Program Coordinator shall charge to Inspection Stations for each set of NVAS-2 equipment (includes computer, printer, gas analyzer, appurtenant sample lines, and calibration gases). The maximum amount that can be charged is \$3,500.00 per set.

Each set \$ _____